**[YOUR NAME AND ADDRESS]**

[DATE]

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

[CITY NAME & ADDRESS OF FOIA/SUNSHINE RECORDS DEPARTMENT CONTACT]

**Re: 5G Wireless Equipment Applications, Registration Certificate and Insurance Coverage**

Dear [SUNSHINE RECORDS CONTACT],

Telecommunications companies are in the process of installing hundreds of cell towers and cell poles in [YOUR CITY] neighborhoods. Verizon and AT&T [INCLUDE OTHER WIRELESS CARRIERS OR SITE INSTALLERS YOU KNOW] are filing wireless facility applications with the City of [YOUR CITY] even during the COVID-19 epidemic when City resources are stretched thin and staff is struggling each day with new developments and responses in this dynamic environment. Specific to our neighborhood, [VERY BRIEFLY ADD SPECIFICS TO YOUR NEIGHBORHOOD OR CITY, IF YOU WISH]

It is my understanding wireless carriers like Verizon, AT&T and Mobilite who seek to place wireless facility in [YOUR CITY] public rights-of-way need to register with the City and provide proof of insurance to defend against and cover potential claims. There have been explosions during this work involving substantial property damage, severe injuries and loss of life in other cities because the work involves digging near gas lines. Accordingly, please provide copies of the following in accordance with the Florida Public Records Law, Chapter 119 of the Florida Statutes, and all other applicable state and federal laws pertaining to open and transparent local government:

(1) a copy of the Registration Certificate for Verizon. The legal entity for Verizon is Cellco (DBA Verizon Wireless);

(2) a copy of the Insurance Certificate and any other required proof of insurance provided by Verizon (or Cellco) to defend and cover potential claims for installation of wireless equipment in public rights-of-way by Verizon (or Cellco), or any and all subcontractor(s) of Verizon (or Cellco);

[REPEAT REQUESTS FOR ANY OTHER WIRELESS CARRRIERS OR SITE INSTALLERS YOU KNOW]

(3) if available, insurance coverage for potential claims for health impairments caused by RF radiation such as a pollution insurance policy, an insurance rider that covers such potential claims, and any other insurance instrument to cover against such claims; and

(4) if available, third-party insurance for protection against potential claims of other parties (third parties).

[ADD REQUESTS FOR OTHER WIRELESS ENTITIES, IF YOU WISH]

If any record is deemed exempt from Florida Public Records Laws in its entirety, please specify the applicable exemption and identify the record(s) exempted. If any portion of a record is deemed exempt from Florida Public Records Laws, please redact the exempted portion(s) and provide a copy of the remainder of the record and specify the applicable exemption in accordance with F.S. Section 119.07(1)(d) and (e). The purpose of this request is to address concerns about 5G wireless equipment installed in the City of Pensacola public rights-of-way. The intended use of the requested information is to benefit public understanding of 5G wireless equipment installments and reassure public trust.

Accordingly, I respectfully request any fees associated with this request be waived. In the alternative, I agree to pay the actual cost of duplication as defined in F.S. Section 119.07(4)(a). If you anticipate “extensive use” of resources or clerical assistance (as defined in Section 119.07(4)(d)) is required to satisfy this request, please provide a written estimate and justification.

The records requested should be on file with the City, and easily accessible. Accordingly, I respectfully request the records to be available at your earliest convenience. Thank you for your assistance during the dynamic environment we find ourselves.

I request electronic delivery via the Sunshine Records Center, and if it helps with expediting fulfilling this request I will pick up copies in person at City Hall while practicing proper physical distancing and protective measures. If you can only provide a portion of the records at that time, I respectfully request that the portion to be provided so as not to delay responding to this request, and that future records be provided as they become available. If you have any questions regarding this request or need clarifying information to satisfy this request, please call me at (858) 699-4903. Thank you.

Sincerely,

[YOUR NAME]

cc: [LIST YOUR CITY COUNCIL REPRESENTATIVE, OR A ‘CHAMPION’ WHO IS IDEALLY SUPPORTING YOUR EFFORTS]

[NAME], City Clerk